

The IQAC meeting was scheduled in the Samiti office on 5th December 2023 at 4.00 p.m.

The members present were as follows:

Shri M.I.Damodharan – President

Shri. O.K. Prasad - chairman

Dr. Ravindran – Expert

Dr. Anna Fernandes – Secretary

Ms. Sabina Nunes - Coordinator

Dr. Ketki Satpute – Member

Ms. Roza Vasave – Member

The following points were discussed

1. **Status of SSR:** The IQAC Co-ordinator explained to the members present the procedure that was going on concerning NAAC. She informed them of the completion of DVV and that the next step that the college will face is Clarification of information given in DVV. She said daily the work was going on and that it would be completed before the deadline.
2. **Planning Value-added Courses in Dec 2023:** The Principal informed the committee that as students are interested in being there in the college it would be the right time to hold these courses on days other than the festival days. She said the Course would be handled by one of the CHB teachers.
3. **Documents for shared resources:** The IQAC coordinator drew the attention of the committee to the fact that it was difficult to get certain documents related to shared resources. The Chairman Shri O.K.Prasad Sir immediately decided to write a note to Dr. Ravindran for documents concerning NAAC which were in the custody of his office. On this note, the meeting ended with a vote of thanks by Ms. Sabina Nunes.



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Mumbai - 400 089.**

The IQAC meeting was scheduled in the Samiti office on 15th March 2024 at 2.45pm

The members present were as follows:

Shri. O.K. Prasad – chairman

Shri VV Chandran - Member

Dr. Anna Fernandes – Secretary

Dr. Ketki Satpute – Member

Ms. Roza Vasave – Member

Ms. Suman Ananthanarayan- Member

Ms. Pushpalatha Raja – Member

The following points were discussed:

Preparation of the Visit: The Secretary of the Committee explained to those present about the dates of the Visit. She briefed the Managing body on the Hotels chosen as per the Management instructions. She reminded them about the electricity problems which have been occurring consistently for the last few days and she requested the Management representatives to look into the matter. The Chairman asked her to prepare the To Do List and send it to them before the OB Meeting on Saturday

Workshop for M Ward Teachers: As per of NAAC Criteria Ms. Pushpalatha Raja briefed all those present there about the workshop that was scheduled for the 19th of March 2023 by the College and the Positive response of the Education Department, Chembur. The POA of the program was given.

Changes to be made in the Vermicomposting Pit: Dr. Anna Fernandes informed all present about the next cycle of Vermicomposting that was to take place after the demonstration by Aniruddha Academy for Disaster Management. She told those present of a very good suggestion given by Aniruddha to make the entire process smooth such as dividing the pit into two with a cement sheet to have better results.

Suggestions by the CDC Chairman: The Chairman of the Committee suggested the rooms that could be taken for the presentations on the Peer Team visit day, He discussed with the team the entire logistics.

The meeting ended with a vote of thanks by Mrs. Suman Ananthanarayan




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